JOB OPENING

Pierce County is accepting applications for part-time support staff in the NDSU Extension office.

This clerical position is helping assist the County Agent and secretarial support to 4-H and youth, community, agricultural resources programs and any other duties assigned by the County Agent. This position is 30 hours a week. Benefits include retirement, single health, earned vacation & sick time, and paid holidays.

Application and job description are available in the NDSU County Agent office or may be downloaded on the county's website: piercecountynd.gov. Application can be mailed or delivered to the NDSU Extension Office, 240 2nd St SE, Suite 3, Rugby, ND 58368. Deadline for applying is November 30, 2026.

Pierce County reserves the right to accept or reject any or all applications.

Pierce County is an equal opportunity employer.

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